



Business Name: _____ Business/HST Number: _____

GST Registrant: Quick Method : GST Filed by owner

Advertising	
Meals & Entertainment	
Bad Debts	
Insurance	
Interest	
Business Tax, License, Dues	
Office Expense	
Legal Fees	
Accounting Fees	
Management and Administration	
Rent	
Repairs and Maintenance	
Salaries & Wages	
Property Taxes	
Travel	
Telephone/Internet	
Utilities	
Fuel (other than Auto)	
Delivery & Freight	
Motor Vehicle Expenses	
Training	
Other*	

Parking

\$

*Please itemize expenses.
Do not forward any receipts, however, you should have them available should CRA request them.